



ORGANIZED VILLAGE OF KASAAN

P. O. Box 26-Kasaan ✆ Ketchikan, Alaska 99950-0340
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JOB VACANCY ANNOUNCEMENT

DESCRIPTION: Environmental Intern
Salary: \$13.00/hr - \$15.00/hr (DOE)

Closing Date: June 22nd, 2009

I. Summary:

The Environmental Intern will work in the Organized Village of Kasaan's (OVK) Natural Resource Department. The Environmental Intern will assist and work cooperatively with the Environmental Planner on Traditional Foods Workshop, Kasaan Bay Watershed Council and Gather Traditional Ecological Knowledge and associated GPS data and input data into databases.

Position ends September 15, 2009.

II. Duties and Responsibilities:

- Assist Environmental Planner with gathering GPS points associated with Traditional Ecological Knowledge.
- Assist Watershed Coordinator with gathering information for watershed planning, including: the maintenance or enhancement of subsistence use, fishing, outdoor recreation, and natural history education opportunities.
- Attend Planning meetings of Traditional Foods Workshop
- Assist Environmental Planner with Curbside Pick-up "collecting of recyclables."
- Attend TEC "Tribal Environmental Coalition" Meetings and take minutes
- Attend KBWC "Kasaan Bay Watershed Council Meeting and take minutes
- Research grants and recycling community projects
- Research community gardens
- Assist Environmental planner haul Alleycat recycle trailer to Klawock land fill for recycle shipment.

III. Required Knowledge, Skills and abilities:

- Educational background and/or work experience in environmental programs.
- An understanding of Traditional Ecological Knowledge
- Ability and willingness to travel frequently to rural villages.
- Demonstrated ability to work independently and collaboratively.
- Demonstrated computer skills using Microsoft Office products.

IV. Minimum qualifications:

- One year work experience in an environmental and/or natural resource discipline.
- Additional education and trainings may be substituted for work experience on a year-to-year basis.

V. Native Hire Policy:

Preference is given to Alaska Native/American Indian applicants who meet minimum requirements according to the provisions of P.L. 93-638.