

CENTRAL COUNCIL OF TLINGIT & HAIDA INDIAN TRIBES OF ALASKA
P.O. BOX 25500 JUNEAU, AK 99802

October 1, 2024

REQUEST FOR QUOTE

Secure FOB Readers and Camera System Upgrades

Request for Quote

Request for Quote #24006

October 1, 2024



CENTRAL COUNCIL
Tlingit & Haida Indian Tribes of Alaska

Procurement • Bonnell Building
PO Box 25500 • Juneau, Alaska 99802

Central Council Tlingit & Haida Indian Tribes of Alaska (Tlingit & Haida) is requesting quotes for Secure FOB Readers and Camera System Upgrades for Tlingit & Haida Juneau office locations.

If you would like to schedule a site visit, please call/email Mo Soltani at (907) 463-7390 msoltani@tlingitandhaida.gov. Site visits will be scheduled October 1 – 15, 2024.

Verbal questions will not be answered to avoid providing a competitive edge to any one firm. The correspondence should include the name and contact including phone number and email address.

Proposals are due by 4:30PM Alaska Time, Tuesday, October 15, 2024. Proposals emailed after this due date will not be considered.

Questions or concerns about the RFQ must be emailed to the issuing Office Contact by 4:30 PM Alaska Time, Tuesday, October 8, 2024 to:

Diane Tigges
Contract Manager
Central Council of the Tlingit & Haida Indian Tribes of Alaska
P.O. Box 25500
Juneau, AK 99802
Office: 907-463-8037
contracts@tlingitandhaida.gov

Tlingit & Haida Overview

Mission: Preserve our sovereignty, enhance our economic and cultural resources, and promote self-sufficiency and self-governance for our citizens.

History: Central Council of Tlingit and Haida Indian Tribes of Alaska is a regional federally recognized tribe serving 21 communities. Founded in 1935, Tlingit & Haida was established to pursue a land suit on behalf of the Tlingit and Haida people. Tlingit & Haida, as the tribal government for the Tlingit and Haida people, provides government services throughout the whole lifespan of their citizens.

Tlingit & Haida has 21 communities recognized as Tlingit & Haida Community Council locations. These Councils are composed of Tlingit & Haida delegates and tribal citizens. Citizens who reside within a 100-mile radius of a Council's community are listed on that Council's voting list. Citizens living outside the 100-mile radius of any Council's community (e.g., Seattle) may choose the Council they wish to belong to. For example, a citizen living in New York, NY, may choose any of the 21 Councils. Each council has its own constitution to adhere to, along with the Tlingit & Haida constitution.



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1. Project Scope and Objectives

Tlingit & Haida is soliciting quotes to upgrade the following security systems:

FOB Readers Replacement

- Replace existing FOB readers with newer, more secure models.
- FOB readers should support [specific technology, e.g., RFID] and integrate with the current security system, and be protected against duplicating FOBs.
- Addresses of locations:

400 Willoughby Ave. Juneau, AK 99801
410 Willoughby Ave., Juneau, AK 99801
6205 Alaway Ave, Juneau, AK 99801
1921 Allen Court, Juneau, AK 99801
320 Willoughby Avenue, Juneau, AK 99801
383 Village Street, Juneau, AK 99801
9097 Glacier Highway, Juneau AK 99801
3075 Vintage Blvd., Juneau AK 99801
300 Village Street, Juneau AK
3239 Hospital Drive, Juneau, AK 99801
2631 Channel Drive, Juneau, AK 99801
1721 Anka St., Juneau, AK 99801
5750 Concrete Way, Juneau, AK 99801

Camera Systems Upgrade

- Upgrade current camera systems to newer, secure models.
- Cameras should have features like [specific features such as at least 1080 resolution, night vision, remote access].
- We do not want Hikvision cameras or hardware.
- Addresses of locations:

400 Willoughby Ave. Juneau, AK 99801
410 Willoughby Ave., Juneau, AK 99801
6205 Alaway Ave, Juneau, AK 99801
1921 Allen Court, Juneau, AK 99801
320 Willoughby Avenue, Juneau, AK 99801
383 Village Street, Juneau, AK 99801
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3075 Vintage Blvd., Juneau AK 99801
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3239 Hospital Drive, Juneau, AK 99801
8001 Glacier Highway, Juneau, AK 99801
2631 Channel Drive, Juneau, AK 99801
1721 Anka St., Juneau, AK 99801
5750 Concrete Way, Juneau, AK 99801

2. Deliverables

The selected vendor will be expected to provide the following:

- A detailed quote that includes costs for equipment, installation, and any additional fees.
- Breakdown of product specifications and warranty details.
- Estimated timeline for project completion.
- Ongoing support and maintenance options.

3. Schedule

RFQ Release Date	October 1, 2024
Submission Due Date and Time	October 15, 2024
Review and Rate Submissions	October 16, 2024
RFQ Award Date	October 16, 2024
Anticipated Contract Start Date	October 17, 2024

4. RFQ Evaluation Criteria

RFQs will be reviewed by a panel of Tlingit & Haida officials, Tlingit & Haida Project Manager and staff. The proposals will be evaluated and ranked based on:

1. The proposal must be submitted by the due date
2. Experience and Technical Expertise of Key Staff
3. Previous experience/past performance history
4. Final Cost
5. Project Time Frame



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5. Submission Requirements

To be considered for this project, the following items must be included in your response:

Please send all RFQ's to contracts@tlingitandhaida.gov.

Subject line: RFQ 24006 TH Fob and Camera Security Systems

Response to all evaluation criteria (Section 4) and,

1. Project Proposal
2. A detailed plan including:
 - a. Timeline
 - b. Draft Budget
3. Disclosure of Potential Conflict of Interest
4. Point of Contact(s)

Proposals should not be more than 5-8 pages.

6. Proposal Selection

You can expect an acknowledgment from Tlingit & Haida that your proposal was received within two business days.

Vendors who have demonstrated their interest and capacity to meet the requirements will be contacted by phone and email to be notified of their selection to move forward in the RFP process.

Vendors who have not been selected will be notified via email.

Upon selection, Tlingit & Haida will negotiate contract terms. All contracts are subject to review by legal counsel. The project will be awarded upon signing an agreement or contract outlining terms, scope, budget, and other necessary items.

All content, including data, will become the sole property of Tlingit & Haida.

7. Disclosure of Potential Conflicts of Interests

If the contractor, or any director, officer, employee, or owner of the company has a business or personal relationship with a director, officer, or employee of the Tlingit & Haida that may create a conflict of interest, or appearance of impropriety, for or relating to such director, officer or employee in connection with the entry into, or ongoing performance of, the transaction(s) or service(s) contemplated under this RFP, you are under an obligation to disclose such conflict to the Tlingit & Haida, in writing, to the extent you have knowledge thereof.