

FEBRUARY 12, 2024

REQUEST FOR QUOTE
Invited Bid

CENTRAL COUNCIL OF TLINGIT & HAIDA INDIAN TRIBES OF ALASKA
P.O. BOX 25500 JUNEAU, AK 99802



CENTRAL COUNCIL
Tlingit & Haida Indian Tribes of Alaska

Procurement • Bonnell Building
PO Box 25500 • Juneau, Alaska 99802

Request for Quote #240001

Invited Bid
February 12, 2024

The Central Council of the Tlingit & Haida Indian Tribes of Alaska's (Tlingit & Haida) Traditional Food Security Department is requesting quotes for contracting for permit holders and/or vessel to fish for Herring Roe on Kelp 2024 Distribution in the Prince of Wales Island area.

Verbal questions will not be answered to avoid providing a competitive edge to any one vendor. The correspondence should include the name and contact including phone number and email address.

Quotes are due by 4:30 PM Alaska Time, February 23, 2024. Quotes emailed after this due date will not be considered.

Questions or concerns about the RFQ must be emailed to the issuing Office Contact by 4:30 PM Alaska Time, February 15, 2024 to:

Diane Tigges
Contract Specialist
Central Council Tlingit & Haida Indian Tribes of Alaska
P.O. Box 25500 · Juneau, AK 99802
Office: 907.463.8037
Email: contracts@tingitandhaida.gov



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Tlingit & Haida Overview

Mission: Preserve our sovereignty, enhance our economic and cultural resources, and promote self-sufficiency and self-governance for our citizens.

History: The Central Council of the Tlingit and Haida Indian Tribes of Alaska is a regional federally recognized tribe serving 21 communities. Founded in 1935, Tlingit & Haida was established to pursue a land suit on behalf of the Tlingit and Haida people. Tlingit & Haida, as the tribal government for the Tlingit and Haida people, provides government services throughout the whole lifespan of their citizens.

Tlingit & Haida has 21 communities recognized as Tlingit & Haida Community Council locations. These Councils are composed of Tlingit & Haida delegates and tribal citizens. Tribal citizens who reside within a 100-mile radius of a Council's community are listed on that Council's voting list. Tribal citizens living outside the 100-mile radius of any Council's community (e.g., Seattle) may choose the Council they wish to belong to. For example, a tribal citizen living in New York, NY, may choose any of the 21 Councils. Each council has its own constitution to adhere to, along with the Tlingit & Haida constitution.

1. Scope of Work

- The Contractor will harvest, process, place in salt brine solution, store and deliver up to 6,000 pounds of herring roe on kelp to the Craig Dock in Craig, Alaska for distribution to Tlingit & Haida tribal citizens.
- Contractor will provide grade 2 or better herring roe on kelp.
- Tlingit & Haida will provide Contractor with salt and totes for processing.
- Herring roe on kelp (spawn on kelp) will be harvested according to Alaska Department of Fish and Game (ADF&G) Regulations Commercial Herring Fisheries regulations and approved areas.
- Contractor will provide Tlingit & Haida with fish tickets upon delivery of herring roe on kelp to the City of Craig Dock.
- Fish ticket will include the number of blades of spawn on kelp, total weight, type of pound (open or closed), and whether the spawn on kelp was salted when initially weighed.
- Ensure Commercial Fisheries Entry Commission (CFEC) permit holders comply with Alaska Department of Fish and Game (ADF&G) regulations.
- Adhere to Alaska Spawn on Kelp Southeast Alaska Area reporting requirements and provide Tlingit & Haida with necessary buyer information for completion of reports.

2. Contractor Qualifications

Consultant must be or have on staff:

- Boat must employ current permit holder.



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3. Schedule

RFQ Release Date	February 12, 2024
Submission Due Date and Time	February 23, 2024, 4:30 PM Alaska Time
Review and Rate Submissions	February 26, 2024
RFQ Award Date	March 1, 2024
Anticipated Contract Start Date	Last week of March, 1 st week of April

4. RFQ Evaluation Criteria

RFQs will be reviewed by a panel of Tlingit & Haida officials, Tlingit & Haida Traditional Food Security Manager and staff. The quotes will be evaluated and ranked based on:

- The quote must be submitted by the due date
- Tlingit & Haida tribal citizen preference
- Experience and Technical Expertise of Key Staff
- Previous experience/past performance history
- Final Cost

5. Submission Requirements

To be considered for this project, the following items must be included in your response:

Response to all evaluation criteria (Section 4) and,

- Vessel name
- A detailed plan including:
 - List of permit holders per vessel
 - Cost per pound
 - Disclosure of Potential Conflict of Interest
 - Point of Contact(s)

Quotes should be submitted by completed Project Quote Template (item 8) within RFQ.

6. Quote Selection

You can expect an acknowledgment from Tlingit & Haida that your quote was received within two business days.

Vendors who have demonstrated their interest and capacity to meet the requirements will be contacted by phone and email to be notified of their selection to move forward in the RFQ process.

Vendors who have not been selected will be notified via email.



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Upon selection, Tlingit & Haida will negotiate contract terms. All contracts are subject to review by legal counsel. The project will be awarded upon signing an agreement or contract outlining terms, scope, budget, and other necessary items.

All content, including data, will become the sole property of Tlingit & Haida.

7. Disclosure of Potential Conflicts of Interests

If the contractor, or any director, officer, employee, or owner of the company has a business or personal relationship with a director, officer, or employee of the Tlingit & Haida that may create a conflict of interest, or appearance of impropriety, for or relating to such director, officer or employee in connection with the entry into, or ongoing performance of, the transaction(s) or service(s) contemplated under this RFQ, you are under an obligation to disclose such conflict to the Tlingit & Haida, in writing, to the extent you have knowledge thereof.



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8. Project Quote Template

- Vessel name: _____

- List of permit holders per vessel

- Cost per pound: _____

- Disclosure of Potential Conflict of Interest

- Point of Contact(s)

Name: _____

Email: _____

Phone: _____

Signature: _____

Date: _____