



Central Council of the Tlingit & Haida Indian Tribes of Alaska

907.586.1432 • 800.344.1432

PO Box 25500 • Juneau, Alaska 99802

TlingitandHaida.gov

Public Safety Totem Pole Request for Quote

Request for Quote #240003

August 1, 2024

The Central Council of the Tlingit and Haida Indian Tribes of Alaska (Tlingit and Haida) is seeking proposals from qualified carvers.

Verbal questions will not be answered to avoid giving any one vendor a competitive edge. The correspondence should include the name and contact information, including phone number and email address.

Quotes are due by 4:30 PM Alaska Time, August 30, 2024. Quotes emailed after this due date will not be considered.

Questions or concerns about the RFP must be emailed to the issuing Office Contact by 4:30 PM Alaska Time, August 16, 2024 to:

Diane Tigges

Contract Manager

Central Council Tlingit & Haida Indian Tribes of Alaska

P.O. Box 25500 · Juneau, AK 99802

Office: 907.201.0761

Email: contracts@tlingitandhaida.gov

Tlingit & Haida Overview

Mission: Preserve our sovereignty, enhance our economic and cultural resources, and promote self-sufficiency and self-governance for our citizens.

History: The Central Council of the Tlingit and Haida Indian Tribes of Alaska is a federally recognized tribe serving 21 communities. Founded in 1935 to pursue a land claim for the Tlingit and Haida people, it now provides government services throughout their citizens' lives.

There are 21 Tlingit & Haida Community Council locations, each composed of delegates and tribal citizens. Tribal citizens within a 100-mile radius of a Council's community are listed on that Council's voting list. Those living outside this radius, such as in Seattle or New York, can choose any of the 21 Councils to belong to. Each Council follows its own constitution in addition to the Tlingit & Haida constitution.

Project Scope and Objectives

Tlingit & Haida Public Safety is soliciting Southeast Alaska area carvers to submit a bid with their 2-dimensional drawings, a 180-degree view, and a breakdown of their cost for a Public Safety Totem Pole, that

would be located in Sitka, Alaska, at The Alaska Law Enforcement Training Facilitate. It should tell a story about Protecting our people, the design may include, but not necessarily require, the following:

- Representation of local clans
- Training
- Protector
- Watchmen
- We Stand Together for Public Safety, Village Public Safety Officers, State Troopers, Police Officers

You will have two options you can choose from when it comes to the layout or size you would like to do

- a. **Option 1**, the pole can be 7 to 8 feet tall and have a base at least 2 feet wide. If need be, it can have two poles to complete the story.
- b. **Option 2**, the pole can be 15 to 16 feet tall with a base of up to 3 feet wide

As part of this solicitation, the carver will choose and provide the tree to carve or request T&H to purchase the tree.

2. Deliverables

The selected consultant will be expected to deliver the following:

- II. Totem Pole selection:
 - a. Carver will provide the tree(s)
 - b. T&H will be requested to provide the tree(s)
- III. Totem Pole Specifications:
 - a. The totem pole height will be agreed upon by the purchaser.
 - b. The pole will feature 180-degree carving, with a flat side prepared for installation with raw wood.
- IV. Design Requirements:
 - a. The pole design should be simple, without many add-ons or adornments.
 - b. A scale drawing of the proposed design must be submitted for approval.
- V. Scale Model:
 - a. The carver will create and submit a scale model of the pole (made of oil-based material, clay, or wood) to Tlingit & Haida Public Safety. Tlingit & Haida Public Safety Director will retain this model as a plan for the actual pole.
- VI. Dimensions and Figures: If you are selected, we can take you to review the log you would like to use and purchase it for your carving.
 - a. Option 1, the pole can be 7 to 8 feet tall and have a base at least 2 feet wide. If need be, it can have two poles to complete the story.
 - b. Option 2, the pole can be 15 to 16 feet tall with a base of up to 3 feet wide
 - c. The design must include at least four figures representing local clan, training/fitness, protection/ watchman, which incorporates public safety for all.
- VII. Design Style:
 - a. The pole design should reflect a period style, either modern or from the 1800s.
- VIII. Installation:
 - a. The carver will install the pole and make any necessary adjustments for proper final installation.
- IX. Approval Process:
 - a. Each step of the project will be monitored and approved by the Tlingit & Haida Public Safety Director.

We are seeking a carver with the following qualifications:

- Experienced carver and assistants
- Carver can be Tlingit, Haida or Tsimshian Indian.
- Carver will have on hand all the tools necessary to complete a large project in the timeline requested
- Be available for status updates

4. Timeline

- **RFQ open date: Wednesday, August 1, 2024**
- **Proposal Submission Deadline: Friday, August 30, 2024**
- Selection Date: Friday, September 6, 2024
- **Project Start Date: Saturday, September 7, 2024**
- **Completion:** Timeline determined upon selection

5. Budget: Budget open to proposals with cost breakdown

Upon selection, the carver will receive:

- 25% upfront
- Another 25% when the totem pole is 50% complete
- The final 50% after delivery, installation, and any requested adjustments

.6. Submission Instructions

Please submit your proposal electronically to publicsafety@tlingitandhaida.gov and cc: contracts@tlingitandhaida.gov by the deadline mentioned above. Your proposal should address all the sections outlined in this RFP and include the following information:

- Carver overview and relevant experience.
- Carver will provide tree, or T&H to purchase tree
- A draft rendering of the totem pole(s)
- Proposed approach to the project, including methodology and timeline.
- Team member qualifications and experience.
- Project cost breakdown
- Photos of past totem poles

6. Selection Process

A selection committee will review all submitted proposals based on the criteria outlined in this RFP. We will select the consultant who best demonstrates the expertise, experience, and approach that aligns with our needs and submitted budget.

7. Contact Information

For any questions regarding this RFP, please contact Jason Wilson at publicsafety@tlingitandhaida.gov

Thank you for your interest in this opportunity. We look forward to receiving your proposals!