



**Employment & Training Department**  
 Central Council of the Tlingit and Haida Indian Tribes of Alaska  
 P.O. Box 25500 • Juneau, Alaska 99802  
 Toll Free: 800.344.1432 ext. 7916 • Phone: 907.463.7916  
 www.ccthita-nsn.gov • www.facebook.com/ccthita



## Youth Employment Services (YES) Program Application

### Eligibility:

- Applicants must be 14-21 years of age attending school;
- Or, 16 – 24 years of age and not attending school;
- Applicants must be an enrolled tribal member;
- Applicants must be residing in Southeast Alaska; and
- Applicants must be economically disadvantaged.

Examples of, “economically disadvantaged” means:  
 a) an individual who receives, or is a member of a family that receives cash welfare payments under a federal, state, or local welfare program; or b) an individual or a member of a family whose total family income for the past 30 days (excluding UI, Child Support Payments, and Welfare Payments), which in relation to family size, does not exceed the Poverty Guidelines set forth by the federal government.

Families receiving Temporary Assistance for Needy Families (TANF) are eligible for an Income Waiver. This waiver allows the children of TANF recipients to work without counting their income toward the total family income.

### Application Requirements:

- Complete YES Application
- Written Statement (see page 3)
- Proof of Tribal Enrollment (Original Document)
- State Identification Documenting Date of Birth
- Social Security Card, *or* US Passport (Original Document) Note: Social Security Card Required Upon Hire
- Proof of Southeast Residency
- Proof of Family Income (Past 30 Days)
- If Applicable - Proof of TANF, APA, UI, SSI
- Proof of Registration with the Selective Service for Males 18 Years of Age or Older
- Parent/Guardian Signature for Applicants 14-16 Years of Age

### YES, Summer Employment Information:

The Employment & Training Department administers the YES program, which is designed to assist tribal youth (ages 14-24) to obtain summer employment. The intent of this program is to encourage self-sufficiency and assist youth in discovering career/education pathways while learning employment skills.

YES is available to Southeast Alaska communities. Each community program is tailored to meet the needs of participating communities.

All participants accepted into the YES program will be required to attend a one-day online training session. Sessions may include:

- Orientation
- What You Need to Know
- Employer Expectations
- What Employees Expect from Employers

YES Coordinators seek to match applicants with host employers within the applicants’ fields of interest. Participants choose to interview for a variety of positions including clerical work, customer service, manual labor, and skilled apprenticeships, etc. Over the course of the summer program, participants learn the importance of having an education and a career. They are challenged to think critically about their future and are encouraged to chart pathways leading them to their goals.

If you have any questions about the application requirements or should you need any assistance completing the application, please contact your local YES Coordinator or the Youth Program Coordinator at 907.463.7916 or 1.800.344.1432 ext. 7916.

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### CENTRAL OFFICE USE ONLY

Applicant Name, Community		Date Application Received		Date Application Reviewed	
Complete/Incomplete	Date Completed	Approved/Denied	Reason for Denial	Intake Person's Initials	